



MONETARY TRANSFER FORM (MTF)

(Use one form for each account)

Date	Amount		
Transfer from UNLV Foundation Account Name	Transfer to UNLV Account Name		
Transfer from UNLV Foundation Account Number	Transfer to UNLV Account Number <i>(all fields mandatory)</i>		
Purpose & Use <i>Must conform to terms under which contributions to this fund were accepted. If Foundation account name does not match the BOR account name, please get Foundation approval.</i>	Unit: UNLV _____ Cost Center: CC _____ Fund: FD _____ Function: FN _____ <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <i>Insert One in Box</i> GF _____ Gift: PG _____ Program: Project: PJ _____ Revenue Category: RC _____ </div>		
<div style="border: 1px solid black; padding: 5px; margin: 0 auto; width: 80%;"> A monetary transfer from the UNLV Foundation to the University is made with the express agreement by the University that the funds will be expended in accordance with University policy, in adherence to the general charitable purposes of the UNLV Foundation and in conformance with any restrictions imposed by the donor or Foundation as to the use or purpose of the specific fund. </div>			
Prepared By	Name	Mail Stop	Phone Extension

DEPARTMENTAL APPROVAL/SIGNATURES

Submitted By	
Account Administrator's Signature	Department
Dean's Signature	College

UNLV FOUNDATION APPROVAL

(Foundation Use Only)

OR			
Tiffany L. Vickers, UNLV Foundation Sr. Associate VP for Finance & Admin/CFO	Date	Lisa Reyes, UNLV Foundation Director of Finance	Date
CS# _____	Date _____	By _____	
<i>(Cash Sales Number)</i>			